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**REGIONE
PUGLIA**



GUIDE TO APPLICATION

Announcement A.Y. 2019/2020

(Approved by the Board of Directors with Resolution No. 16 of 29 April 2019 and issued by
Presidential decree n. 5 of 20 June 2019)

Bari offices (Sede di Bari): Via G. Fortunato, 4/G - 70125 Bari

Foggia offices (Sede di Foggia): Via A. Guglielmi, 8 – 71121 Foggia

Lecce offices (Sede di Lecce): Via Adriatica, 8 – 73100 Lecce

Taranto offices (Sede di Taranto): Via Duomo, 234 – 70123 Taranto

BENEFITS

The Competition Announcement A.Y. 2019/2020 was approved by the Board of Directors on 29 April 2019 and issued by Presidential decree no. 5 of 20 June 2019 to award the following benefits:

- Scholarships;
- Catering services;
- Accommodation service;

WHO CAN APPLY

All students enrolled for the A.Y. 2019/2020 at the Universities, Higher Institutes for Arts and Music and all Higher level Institutions in Apulia, regardless of citizenship or country of residence, who own the economic and educational requirements mentioned in the Competition Announcement A.Y. 2019/2020, articles 9 and 10.

The above mentioned students must be enrolled at the following Degree courses:

- Degree courses, second cycle Degree courses, single cycle Degree courses;
- PhD Courses, started by Universities according to legislative Decree 3rd July 1998, no. 2010, article 4, as modified by Law 30th December 2010, no. 240 on condition that the above mentioned students do not enjoy a scholarship provided by Universities under State resources or funds from public and private institutions;
- Specialisation Schools except for medical professionals Schools according to legislative Decree 17th August 1999, no. 368;
- Students enrolled at degree courses or “specialist” Degree courses according to Law no. 508/1999.

Students enrolled in the first year, unlike for subsequent years, can get access to scholarship only by their economic conditions. All students, in the first and subsequent years, must reach a certain level of achievement over the academic year, in order to maintain the Scholarship and not to return the first instalment received (See articles 9 and 10 of the Competition Announcement, A.Y. 2019/2020).

FOREIGN STUDENTS’ ECONOMIC REQUIREMENTS

Foreign students whose families are not resident in Italy and do not receive incomes or own assets in Italy, must provide the information set out below, according to the self-certification rules:

- a. their families' total income earned outside Italy in 2018; (income is valued on the basis of permanent parities and expressed in euro).
- b. their families' assets held outside Italy until 31.12.2018 (real estate is considered only if it is built, on the basis of an agreed value of € 500.00 per square metre - movable assets are valued on the basis of *permanent parities and expressed in euros);
- c. the number of members of the household.

In addition, these students must attach to their application for a scholarship documentation attesting to the above family, economic and property conditions, issued by the competent authority for the territory of the country in which the family resides, in which the income was produced and the assets are owned. The above documentation must be translated into Italian, legalized or apostilled, in accordance with current legislation, and attached to the application for a scholarship, under penalty of exclusion, by the deadline for submission of the application referred to in the paragraph "APPLICATION", on page no. 11 of this Guide to Application. In the case of countries where there are particular difficulties in issuing the certification certified by the local Italian Embassy, the documentation may be replaced by a certificate in Italian issued by the Embassy or Consulate in Italy of the country of origin, legalized by the Prefecture competent for the territory. In any case, the said documentation shall show:

- the composition of the family nucleus;
- the activity carried out by each member of the household in 2018, including brothers and sisters of full age. In cases where some members do not carry out any activity, the documentation must show the condition of non-employment or the state of unemployment and the amount of any unemployment benefit or similar received;
- the period of employment of each member (indicating whether the period is shorter or longer than six months during 2018);
- the value of the income earned in the year 2018 by each individual member, including brothers and sisters over 18 years of age and other cohabiting relatives aged 18 years or over or, alternatively, by the total family unit;
- an indication of the square metres of the dwelling house and of any buildings owned in 2018; if the dwelling house is not owned, a special declaration issued by the competent authority must be attached certifying that no member of the nucleus owns any property;
- the amount of any residual mortgage as of 31/12/2018 on the dwelling house and/or other buildings;
- the value of the movable assets of each individual member of the family unit owned at 31/12/2018;

- any disability or handicap declared by the student must be certified by a certificate issued in the country of origin converted by the competent Italian "A.S.L." (Local Health Authority) indicating the percentage of disability.

Local values expressed in the original currency are converted into euros on the basis of the average exchange rate of foreign currencies for the year 2018 derived from institutional sources.

Particularly poor and developing countries.

Foreign students from countries outside the European Union, who are "particularly poor and developing", must produce a certificate from the Italian representation in their country of origin certifying that the student does not belong to a family known to be of high income and high social level - as per Ministerial Decree no. 464 of June 11, 2019 - (Afghanistan; Angola; Bangladesh; Benin; Bhutan; Burkina Faso; Burundi; Cambodia; Central African Rep.; Chad; Comoros; Congo Dem. Rep.; Djibouti; Eritrea; Ethiopia; Gambia; Guinea; Guinea Bissau; Haiti; Kiribati; Korea Dem. Rep.; Laos People's Democratic Republic; Lesotho; Liberia; Madagascar; Malawi; Mali; Mauritania; Mozambique; Myanmar; Nepal; Niger; Rwanda; Sao Tome & Principe; Senegal; Sierra Leone; Solomon Islands; Somalia; South Sudan; Sudan; Tanzania; Timor-Leste; Togo; Tuvalu; Uganda; Vanuatu; Yemen; Zambia; Zimbabwe)

Students required to submit ISEE

Students who do not have Italian citizenship and whose families reside in Italy and receive income and/or assets in Italy must submit their application in the same way as Italian students, in order to assess their family's economic situation, and must therefore produce the "ISEE". Students who have income and assets, partly in Italy and partly abroad, must declare them when filling in the Single Declaration in Lieu ("*Dichiarazione Sostitutiva Unica*") for the purposes of ISEE certification.

Statelessness and international protection

Students in possession of the status of stateless person, political refugee, asylum seeker, beneficiary of humanitarian or subsidiary protection, certificate with valid residence permit at the time of submission of the application, are exempted from submitting statements issued by the Diplomatic Authorities of the country of origin. For these students, for the purpose of assessing the economic condition of the family unit, only the income and assets that may be held in Italy are taken into account, which are recorded in the same way as for Italian students; therefore, they are required to present the ISEE 2019 certificate. The students referred to in this paragraph must attach, under penalty of exclusion, by the deadline for submitting the application for a scholarship:

- a) a copy of the valid residence permit showing the status in question;
- b) a copy of the passport or identity card or other valid identification document;
- c) ISEE certificate valid for the services of the right to university study a.y. 2019-20.

Students waiting to receive their residence permit, for whom the administrative or judicial procedure for obtaining international protection is underway, are required to attach to their application for a scholarship, under penalty of exclusion, by the deadline for submitting the application for a scholarship, a copy of the application for Protection sent to the Police Headquarters of the place of residence or to the Border Police, as well as a provisional residence permit or equivalent issued by the Police Headquarters upon presentation of the same application. It should be noted that, for the students referred to in this paragraph, any payment of cash benefits is suspended because it is conditioned by the integration in the application of the residence permit attesting to the status in question, but the benefits in services, however, provided immediately, even while the above condition is pending, will be recovered in cash in the event of failure to deliver the residence permit attesting to the status.

Double citizenship

Students with dual citizenship apply by choosing one of the two nationalities. If one of the two nationalities is the Italian one, the latter prevails.

Differently abled students with an invalidity equal to or greater than 66%.

The scholarship is awarded to students with a recognized invalidity of not less than 66%, enrolled in three-year Degree courses for nine semesters, seven semesters for master's degree courses, thirteen semesters for master's Degree courses with a single cycle of five years and fifteen semesters for master's Degree courses with a single cycle of six years; the housing service is granted for a further semester.

Differently abled students are not required to pay the regional tax.

For the purpose of assigning the benefits provided by ADISU Puglia, a single ranking will be formulated for students enrolled in the first year, on the basis of their economic condition; it will be formulated a ranking for students enrolled in years subsequent to the first year, for each year of the attended academic course, on the basis of the greater merit acquired on the date of 10/08/2019. All students with invalidities who have obtained results suitable for the assignment of the benefits will be guaranteed a scholarship.

The amount of the cash portion of the scholarship referred to in paragraph “Scholarships”, on page 13 of this Guide to Application, is increased by 25%.

GROUNDS FOR EXCLUSION AND REVOCATION

They are grounds for exclusion or withdrawal of benefits:

- a) value of ISEE (Indicator of the Equivalent Economic Situation) 2019 for university services, above the limit of € 23.000,00;
 - b) value of ISPE (Equivalent Balance Sheet Indicator) 2019 above the limit of € 50.000,00;
 - c) ISEE 2019 certificate for university services required after the end of the scholarship application;
 - d) the failure to complete the enrolment at the University for the academic year 2019/2020;
 - e) the waiver of studies or suspension during the academic year 2019/2020, by 31/10/2020;
 - f) non-admission to the 2nd year for those enrolled in the first year of a PhD or specialization course;
 - g) the declaration of credits not corresponding to those established by ADISU Puglia or self-certification of situations other than those for which the scholarship for the academic year 2019/2020 was granted;
 - h) the lack of documentation of foreign income by the date of submission of the application for a scholarship;
- a) limited to students enrolled in the PhD and Schools of Specialization, the ISEE certificate for university services required before 1/9/2019 or after the expiration of the application for a scholarship;
 - b) situations from which it emerges that the content of the substitute declarations made pursuant to Articles 46 and 47 of Presidential Decree no. 445 of 28/12/2000 is not true.

The benefits will be revoked following a check on the statements made by the students and found to be untrue or irregular with respect to the requirements in the Notice, even at a later stage after the publication of the final rankings (see art. 4 of the Competition Notice).

The withdrawal of the scholarship involves the return of the scholarship and the services actually used, as well as the possible application of the sanction.

TYPE OF STUDENT.

Definition of "Out-of-town", "Commuter" and "Local" students.

“Out-of-town” students: students who reside in a municipality whose distance from the location of the course attended can be travelled, by public transport, in a time equal to or greater than sixty-five minutes (see the table of Municipalities) are considered "Out-of-town" and take up accommodation against payment in the town where the university attended is located, using public residential facilities or housing of private individuals or institutions for a total of at least 10 months in the academic year 2019/2020.

Foreign students are considered to be "out-of-town", regardless of their place of residence in Italy, unless the student's family unit resides and produces income in Italy; in this case, the provisions for Italian students will apply.

“Commuter” students: students who reside in a municipality other than that of the course attended, whose distance from the location of the course attended is accessible by public transport, in a time of less than sixty-five minutes (see the table of municipalities).

"Local" Students: students who reside in the Municipality or in the surrounding areas of the course attended (see the table of Municipalities).

Students considered "Out-of-town", eligible for a scholarship and not assignee of accommodation in a Residence of ADISU Puglia or those who choose to rent accommodation privately, to confirm this choice must submit, by November 20, 2019, a copy of a lease for consideration, duly registered, lasting not less than 10 months in the academic year 2019/2020, at the student desk of ADISU Puglia (Bari, Foggia, Lecce and Taranto are towns where it is possible to find ADISU Puglia offices).

For “out-of-town” students enrolled in the Specialisation schools and PhD courses, the deadline is set at 20 December 2019.

Students who have won a scholarship and who have not been awarded an accommodation in an ADISU Puglia Residence due to the unavailability of places in the same or due to the absence, at the location of the course attended, of ADISU Puglia’s residential facilities or in a conventional system, will receive a refund of the accommodation fee of € 1.838,00 upon presentation of a special application accompanied by the registered rental contract.

MERIT REQUIREMENTS

Merit Tables

Students who have not reached the minimum merit requirement indicated in the following tables will not be able to complete the application for the competition and submit it to ADISU Puglia.

"Table A"

Merit for students enrolled in the academic year 2019/2020 at the Universities, Polytechnic and Academies of Fine Arts and Music Conservatories.

Merit requirements to be achieved by 10 August 2019			
First level degree	Second level Master's degree	Single- cycle Master's degree (5 years)	Single- cycle Master's degree (6 years)
<u>First year</u> ACCESS: income parameters only ISEE and ISPE <u>2nd year</u> : 25 credits <u>3rd year</u> : 80 credits <u>Further semester</u> : 135 credits	<u>First year</u> ACCESS: income parameters only ISEE and ISPE <u>2nd year</u> : 30 credits <u>Further semester</u> : 80 credits	<u>First year</u> ACCESS: income parameters only ISEE and ISPE <u>2nd year</u> : 25 credits <u>3rd year</u> : 80 credits <u>4th year</u> : 135 credits <u>5th year</u> : 190 credits <u>Further semester</u> : 245 credits	<u>First year</u> ACCESS: income parameters only ISEE and ISPE <u>2nd year</u> : 25 credits <u>3rd year</u> : 80 credits <u>4th year</u> : 135 credits <u>5th year</u> : 190 credits <u>6th year</u> : 245 credits <u>Further semester</u> : 300 credits

“Table B”

Merit for differently abled students enrolled in the academic year 2019/2020 at Universities, Polytechnic and Academies of Fine Arts and Music Conservatories.

Merit requirements to be achieved by 10 August 2019			
First level degree	Second level Master's degree	Single- cycle Master's degree (5 years)	Single- cycle Master's degree (6 years)
<u>First year.</u> ACCESS: income parameters only ISEE and ISPE; <u>2nd year:</u> 15 credits <u>3rd year:</u> 48 credits <u>1st out of the University prescribed time:</u> 81 credits Further semester: 108 credits	<u>First year.</u> ACCESS: income parameters only ISEE and ISPE; <u>2nd year:</u> 18 credits <u>1st out of the University prescribed time:</u> 48 credits <u>Further semester:</u> 72 credits	<u>First year.</u> ACCESS: income parameters only ISEE and ISPE; <u>2nd year:</u> 15 credits <u>3rd year:</u> 48 credits <u>4th year:</u> 81 credits <u>5th year:</u> 114 credits <u>1st out of the University prescribed time:</u> 147 credits <u>Further semester:</u> 180 credits	<u>First year.</u> ACCESS: income parameters only ISEE and ISPE; <u>2nd year:</u> 15 credits <u>3rd year:</u> 48 credits <u>4th year:</u> 81 credits <u>5th year:</u> 114 credits <u>6th year:</u> 147 credits <u>1st out of the University prescribed time:</u> 180 credits <u>Further semester:</u> 213 credits

To achieve the minimum merit requirements, students may use, once during their studies, a bonus accrued on the basis of the year of course attended, in the following ways:

- 5 credits, if used to obtain benefits for the second academic year;
- 12 credits, if used for the first time to obtain benefits for the third academic year;
- 15 credits, if used for the first time for the achievement of the benefits for the following academic years.

DETERMINATION OF THE MERIT SCORE

The merit coefficient will be determined by the product of the average of the votes obtained (MVO) and the credits obtained (CC) divided into 60 for the second year, 120 for the third year, 180 for the fourth year, 240 for the fifth year, 300 for the sixth year according to the following formula:

$(MVO * CC) / \text{number of credits according to the year referred to.}$

APPLICATION

Deadlines.

In order to take part in the benefits provided for in the Competition Notice, under penalty of ineligibility, students must complete their application exclusively on-line, in accordance with article 13 of the Competition Notice not later than the dates indicated below:

Year of enrolment	Study course	Online application filling - scholarship and accomodation
First year	Degree, Master's degree and single cycle Master's degree courses	Not later than 12.00 noon on 30/8/2019
	Specialisation schools, PhDs	Not later than 12.00 noon on 12/11/2019

Subsequent years	Degree, Master's degree and single cycle Master's degree courses	Not later than 12.00 noon on 12/8/2019
	Specialistion schools, PhDs	Not later than 12.00 noon on 12/11/2019

Admission tests

Students who take the admission test to access to the first year of degree courses with a programmed number, PhD, Schools of Specialization and Conservatory, must submit their application to take part in the benefits provided for in the Announcement by the dates referred to in the preceding paragraph and then prove their enrolment at the University.

HOW TO SUBMIT THE APPLICATION

Submission of the application.

The application for a scholarship is completed and sent exclusively online through the procedure available on the website www.adisupuglia.it during the following periods:

- Subsequent years students enrolled in degree courses, master's degree and single cycle master's degree, from 1 July to 12.00 noon on 12 August 2019;
- First year students enrolled in degree courses, master's degree and single cycle master's degree from 22 July to 12.00 noon on 30 August 2019;
- Students enrolled in the Schools of Specialization, PhD from 1 October to 12.00 on 12 November 2019.

Preconditions for filling in the application

In order to submit the application, it is not necessary to register in advance for the various degree courses for the A.Y. 2019/2020, which must in any case be carried out within the deadlines set by the universities.

The student must complete the application in its entirety and for all its forms according to the provisions of the "Data sheet for completing the application on-line A.Y. 2019/2020".

Documents to be attached to the online application

To confirm the application for a scholarship it is necessary to enclose, through the upload procedure in the online format, a copy of the valid identity document and documentation relating to family status and income situation issued by the relevant Consulate or Embassy, pursuant to art. 2, paragraph 4, of the Competition Notice.

The rental contract for consideration, duly registered, of a total duration of not less than 10 months in the academic year 2019/2020 (only for "Out-of-town" students who do not receive accommodation

in ADISU Puglia Residences) can be uploaded, after submission of the digital application, in the section "Transmission of documentation" not later than, under penalty of forfeiture of the related benefit:

- 20/11/2019 for students enrolled in Degree courses, single cycle Master's Degree and Master's Degree courses;
- 20/12/2019 for students enrolled in PhDs, Schools of specialization.

SCHOLARSHIPS

For the purposes of this call for applications, students belong to:

- bracket "A" if the ISEE for university services is less than or equal to € 15.300,00;
- bracket "B" if the ISEE for university services is between € 15.300,01 and € 19.000,00;
- bracket "C" if the ISEE for university services is between € 19.000,01 and € 23.000,00.

The amount of the scholarships for the academic year 2019/2020 is determined as follows:

“OUT-OF-TOWN” STUDENTS

Type	Cash amount	Accommodation	Canteen	TOTAL
Bracket “A”	€ 2.631,00	€ 1.858,00	€ 743,00	€ 5.232,00
Bracket “B”	€ 1.736,00	€ 1.858,00	€ 743,00	€ 4.337,00
Bracket “C”	€ 1.447,00	€ 1.858,00	€ 743,00	€ 4.048,00

“COMMUTER” STUDENTS

Type	Cash amount	Accommodations	Canteen	TOTAL
Bracket “A”	€ 2.141,00	€ ---	€ 743,00	€ 2.884,00
Bracket “B”	€ 1.413,00	€ ---	€ 743,00	€ 2.156,00
Bracket “C”	€ 1.178,00	€ ---	€ 743,00	€ 1.921,00

“LOCAL” STUDENTS

TYPE	Cash amount	Accommodations	Canteen	TOTAL
Bracket “A”	€ 1.973,00	€ ---	€ 743,00	€ 2.716,00
Bracket “B”	€ 1.302,00	€ ---	€ 743,00	€ 2.045,00
Bracket “C”	€ 1.085,00	€ ---	€ 743,00	€ 1.828,00

The cash amount of the scholarship referred to in the above tables is increased by 10% for students whose ISEE value for university services is between 0 and € 5,000.00 and is determined as follows:

Type	Cash amount	Accommodations	Canteen	TOTAL
Out-of-town students	€ 2.894,00	€ 1.858,00	€ 743,00	€ 5.495,00
Commuter Students	€ 2.356,00	€ ---	€ 743,00	€ 3.099,00
Local Students	€ 2.170,00	€ ---	€ 743,00	€ 2.913,00

The portion of the scholarship provided in services (canteen and accommodation) cannot be monetized and, in the event of failure to use, will not be entitled to any refund.

ACCOMMODATIONS

The Agency provides 1,878 beds throughout Apulia, distributed as follows:

- ✓ Bari 1.334
- ✓ Foggia 160
- ✓ Lecce 354
- ✓ Taranto 30

Accommodation is for one year starting from 1 October for students enrolled in the following years of Degree, master's Degree and master's Degree courses; starting from the publication of the provisional rankings for students enrolled in the first year and other courses of study, with the suspension of the entire month of August and the Christmas period, without prejudice to the possibility, verified by the

individual local offices (“Sedi territoriali”) of assigning, for consideration, even in these periods, in case of exceptional circumstances.

The places available, following the assignments as well as after the assignments to the foreign students included in the international mobility programmes, can be assigned to Italian and foreign students who carry out study and/or research activities at the Apulian Universities. For these types of students will be applied the rates in table “B” attached to this Guide.

These students can apply from 1st December 2019, through the digital application on the student portal.

Accommodation acceptance

“Out-of-town” students who apply for accommodation in the ADISU Puglia's facilities, and who have been awarded in the rankings, must accept the bed in accordance with the procedures and within the deadlines indicated in this paragraph, otherwise they will lose the benefit and be transferred to the “commuter” category.

After consulting the rankings for the assignment of the bed, the student must submit, within the terms indicated below and at the assigned residence, the payment of the deposit set at € 130.00 - only in the case of new assignment - and a medical certificate of sound and robust constitution which expressly states that he meets the requirements of physical and mental fitness for the purpose of living in a community and the absence of infectious diseases in progress that prevent living with others.

Type of student	Provisional ranking	Deadline for acceptance of accommodation	Final ranking	Deadline for acceptance of accommodation
Enrolled in subsequent years	13/9/2019	19/9/2019	11/10/2019	17/10/2019
Enrolled in the first year	27/9/2019	3/10/2019	18/10/2019	24/10/2019
Enrolled in specialization Schools and PhDs	20/11/2019	26/11/2019	13/12/2019	19/12/2019

The student has the obligation to take possession of the assigned accommodation after having been notified of the availability of the same, according to the provisions of the Regulations of the housing service, under penalty of loss of the benefit.

Students who do not accept the assigned accommodation by the dates indicated above will be considered renunciate and, for the purposes of the type of scholarship to be awarded, will become commuters.

Rates - Security deposit - Contribution to expenses

For the academic year 2019/2020 the monthly accommodation rates are applicable as described in the following table:

	<i>Rate</i>	<i>Type</i>
1	Free	<ul style="list-style-type: none">• Students who have received a scholarship and are eligible, enrolled in subsequent years and in the first year;• Students who provide assistance to differently abled students;• The second semester for students who have won a scholarship and are eligible, enrolled in the first year out of the course or in the second year out of the course for differently abled students.
2	€ 160,00	Foreign students participating in international mobility programmes.

For the academic year 2019/2020, the student who has been given an accommodation is required to pay a non-interest-bearing security deposit of € 130.00.

CANTEEN

Eligible students and/or scholarship winners are entitled to use the catering service according to the rules laid down in the "Catering Service Regulation, A.A. 2019/2020" and are entitled to a number of meals as listed below:

- "Local" Students are entitled to a number of meals corresponding to the total amount of € 735.00, taking into account the cost of meals established by the conventions in force at each local office of ADISU Puglia ("Sede territoriale");

- Commuting students are entitled to a total number of meals equal to 200 per year;
- "Out-of-town" Students are entitled to a total number of meals per year equal to 310.

The above students will be entitled to an additional fee of meals, to be paid at the full price of the agreement.

The canteen service will be provided by means of a tax code (the procedures will be indicated on the student portal) from 1 October 2019 to 30 September 2020 (from 1 January 2020 to 31 December 2021 for students enrolled in PhD courses and in Schools of Specialization).

CONTRIBUTION TO INTERNATIONAL MOBILITY

Beneficiaries

Students who are scholarship winners and “eligible” in the final rankings for the scholarships are entitled to an integration of the international mobility grant granted by the University, relating both to the programmes promoted by the European Union and to the non-EU programmes that take place during the academic year 2019/2020.

The ADISU contribution may not exceed € 130,00 for each month spent abroad, up to a maximum of 10 months, it being understood that the total monthly contribution from the Italian Ministry of Education and Research (MIUR), European Union and ADISU funds may not exceed € 500,00.

Refund of travel expenses is granted up to the amount of € 100,00 for European countries and € 500,00 for non-European countries; this reimbursement will take place in the event that ADISU Puglia grants its own contribution for mobility.

ADISU Puglia shall pay to the beneficiaries of the international mobility notice referred to in this section, a further contribution, as a refund, for the accommodation expenses incurred for the stay abroad. The accommodation contribution is equal to € 200,00 per month and will be paid upon presentation of the rental contract stipulated with residential structures or private accommodation for a period equal to the duration of the stay.

PUBLICATION OF RANKINGS AND APPEALS

Interested students will be responsible for viewing the rankings as indicated below as no other communications will be made.

The publication of the rankings and the lists of those excluded are valid as a notification to the interested parties and to the other interested parties of the outcome of the application.

The provisional rankings will be approved and published on the website www.adisupuglia.it, at the link "Graduatorie" (Rankings), by the dates indicated in the following tables.

Students may lodge an appeal against the above-mentioned rankings and/or request for rectification of the data declared in self-certification in the application, by sending them to the general manager of ADISU Puglia using the form provided on the ADISU Puglia website.

ADISU Puglia, having examined the appeals, by order of the general manager, will proceed to the approval and publication of the final rankings on the website www.adisupuglia.it, at the link "Graduatorie", by the dates indicated in the tables below.

Rankings terms

Type of student	Provisional ranking	Appeals deadlines	Final ranking
Enrolled in subsequent years	13/9/2019	23/9/2019	11/10/2019
Enrolled in the first year	27/9/2019	7/10/2019	18/10/2019
Enrolled in specialization Schools and PhD	20/11/2019	3/12/2018	13/12/2019

HOW BENEFITS ARE GRANTED

Students enrolled in the first year of three year Degree courses, Master's Degree and Single Cycle Master's Degree Courses.

1. For students who have won the scholarship, the amount of money will be paid in a single instalment, upon presentation of self-certification of the acquisition of 20 credits by 10 August 2020. Students who obtain 20 credits by 30 November 2020 will be paid half of the scholarship amount in cash, while services will be guaranteed throughout the academic year. The communication of credits must take place by 31 January 2021, otherwise the benefit will be lost.
2. Students who have won a scholarship and eligible students who have not been awarded a scholarship and who do not achieve the merit referred to in point 1 will not be eligible and

will be required to repay in full the sums received by way of canteen service and/or accommodation. The same students will not be entitled to a refund of the regional tax.

Students enrolled in the years following the first of three year Degree courses, Master's degree and Single Cycle Master's Degree Courses.

Two solutions will be provided to the students who have won the scholarship:

- the first instalment of 50% of the total by 31/12/2019;
- a further 50% by 30/06/2020.

Specialization Schools and PhD.

Students who have won the scholarship will be paid the amount of money in one instalment by 30 June 2020.

The payment of the scholarship will be arranged exclusively by crediting the current account in the student's name or co-owned or by other electronic payment instruments chosen by the student (excluding postal passbooks, prepaid cards), **therefore the students who have won the scholarship are obliged to communicate their IBAN code.**

Suspension of payments.

Students who have to regularize their position, as well as pending the conclusion of any investigation proceedings in progress, will be suspended the payment of the scholarship and that of other cash benefits until they produce the required documentation.

PRIVACY REGULATION (UE) 2016/679 (GDPR)

Pursuant to art. 13 of the new Privacy Regulation (EU) 2016/679 (GDPR), consent is required to the collection of personal data that will be processed for the assignment of provisions and services for the right to university study. Failure to provide such data will prevent access to the services provided by the institution. To ensure transparency and security according to the new rules, the Privacy will be constantly updated on the website of Adisu Puglia www.adisupuglia.it, at the address: <https://web.adisupuglia.it/privacy.html> which you are advised to read carefully before accepting or rejecting. Such data may be communicated to the Public Administrations in charge of the checks of

truthfulness and conformity, to the competent Universities and Institutes of Higher Education and to any other subject having the right *ex lege*.

ART. 25 REFERRAL

Although not covered by the previous provisions, the existing national and regional rules on the law applicable to university studies will apply.

ANNEX B – ACCOMODATIONS RATES

1	€ 160,00	<ul style="list-style-type: none">• Differently abled students with an invalidity of 66% or more, with an ISEE value below the income threshold of € 38,000.00 and an ISPE value below € 55,000.00;• Students who have not applied, or have been excluded from the scholarship, with an ISEE or ISPE value lower than or equal to the thresholds for the scholarship (ISEE 23,000.00 - ISPE 50,000.00).
2	€ 200,00	Differently abled students with an invalidity of 66% or more, with an ISEE value between € 38,000.01 and € 56,000.00 and ISPE between € 55,000.01 and € 90,000.00.
3	€ 240,00	<ul style="list-style-type: none">• Differently abled students with an invalidity of 66% or more, with an ISEE value of more than € 56,000.00 and an ISPE value of more than € 90,000.00;• Students who have not applied, or have been excluded from the scholarship, with an ISEE or ISPE value above the thresholds for the scholarship (ISEE 23,000.00 - ISPE 50,000.00).
4	€ 200,00	PhD students without a grant from the Ministry and postgraduate students (with the exception of those from the medical area as per Legislative Decree no. 368/1999) with an ISEE or ISPE value lower than or equal to the threshold for the grant (ISEE 23,000.00 - ISPE 50,000.00).

5	€ 240,00	PhD students without a Ministry grant and postgraduate students (with the exception of those in the medical area as per Legislative Decree no. 368/1999) with an ISEE or ISPE value higher than the threshold for the scholarship (ISEE 23,000.00 - ISPE 50,000.00).
6	€ 300,00	PhD students with a Ministry scholarship or other scholarship.