

**CONTAGION RISK
MANAGEMENT
COVID 19**

Date: 25.08.2021

**"CONTAGION RISK MANAGEMENT COVID - 19 IN RESIDENCES
AND IN UNIVERSITY CANTEENS ADISU PUGLIA"**

Approved by Resolution of the Extraordinary Commissioner no. 4 of 25 August 2021

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FOREWORD

This document has been drafted on the basis of what has been proposed regarding the management of the covid 19 risk in university residences by the Chair of the National Association of Bodies for the Right to University Study (ANDISU) in collaboration with the associated bodies, proposed to the competent Ministries in a note dated 30 July 2021. The protocol is shared and adopted by ADISU PUGLIA on 25.08.2021.

In view of the reopening of university teaching activities, in compliance with the provisions of art. 1 paragraph 6 of Law Decree 111 of 6/8/2021, the document provides the main rules to be followed for access to university residences and canteens by users.

The same document may be subject to updating/supplementation following the provisions of regulations, local ordinances, legislation and government clarifications.

Information

ADISU PUGLIA informs all the students who are guests in the residences, the users of meals in the canteens as well as anyone who enters the structures of the Agency, about the dispositions of the Authorities, delivering and/or posting at the entrance and in the most visible places of the offices of the Administration of the different territorial seats, of the regional residences and in the canteens of the cities of Bari, Lecce and Foggia appropriate informative signs, informative vademecum published both on its institutional site and distributed and sent by e-mail.

Personal hygiene precautions

It is compulsory that students present in the residences and users of services in canteens adopt all hygienic precautions, in particular hand sanitation.

The Agency shall provide suitable hand cleaning equipment in the common areas of the residences. Hand cleansers will be accessible to everyone also through the use of dispensers placed in easily identifiable points and marked with appropriate signs.

As per Ministry of Health Circular 0005443-22/02/2020-DGPRES-DGPRES-P - special dispensers of alcoholic gels with an alcohol concentration of 70-85% will be placed at the entrances of the facilities.

Preventive measures such as hand hygiene, respiratory hygiene and social distancing, will be publicized through special information materials displayed in ADISU PUGLIA structures.

Procedures for access, return and recovery of goods following the exit of users from the residences

First access a.y. 2021-2022

1- Students who are Italian citizens and/or from EU member countries will be able to access and reside in the residences only if they have one of the Covid-19 Green Certifications (vaccination against SARS-CoV-2, recovery from SARS-CoV-2 infection, rapid molecular or antigenic test with a negative result for the SARS-CoV-2 virus within 48 hours).

2 - Students from non-EU countries must follow the instructions of the Ministry of Health for access to Italian territory. In any case, it is strongly recommended that they observe a 10-day isolation period before entering the residences; once isolation is over, they must perform a rapid molecular or antigenic test with a negative result for the SARS-CoV-2 virus. Thereafter, they will be required to comply with the instructions given in point 1.

The above provisions do not apply to those exempt from the vaccination campaign on the basis of appropriate medical certification issued according to the criteria defined by the Circular of the Ministry of Health.

Students entering university residences for the first time must declare their willingness to share internal spaces and possibly to live in multiple rooms, in addition to what is provided by the competent bodies.

They must also read the housing service regulations, as well as the specific regulations for emergencies caused by biological agents SARS-COV 2 of Adisu Puglia.

Access to residences

The following are some guiding principles regarding access to university residences.

ADISU PUGLIA does not allow, until further notice, access to the University Residences by persons other than the assigned students, in view of the priority need to preserve the safety of the students who are entitled to it and of the operators present in the facilities.

The Director of the territorial office may authorize access for overnight stays in the University Residences by persons other than the assigned students as long as they have one of the Covid-19 green certifications, compatibly with the availability of accommodation and the priority need to preserve the safety of the student guests and the operators present in the facilities.

Return to the residences must be authorized in advance by the residence manager.

The assignee of a bed, before planning to return to the residence, must verify and subsequently declare, **by means of an appropriate substitute declaration**, at the moment of entry that he/she does not present symptoms of respiratory infection (e.g. fever, tiredness, dry cough, non-allergic cold) and in any case must be in possession of one of the green Covid-19 certifications.

Students who do not hold one of the Covid-19 green certifications may regularize their position by October 31, 2021 while retaining their right to housing.

For the students concerned, at the end of the validity of the vaccination protection, the Agency will adopt any measures issued by the national legislature.

If an assignee manifests one of the above-mentioned symptoms, he/she is required to contact his/her general practitioner in advance, acquiring the appropriate certification.

In case of symptoms after the access to the boarding school, the assignee will have to remain in isolation in his/her room following the medical instructions that will be given.

In order to guarantee the safety of the users, ADISU PUGLIA reserves the possibility to carry out transfers within the same residence or in another residence of the same territorial seat.

Once inside the residences, the person assigned to a bed must always observe a social distance of at least 1 metre, always wearing, if this distance is temporarily not possible in the rooms and in the common areas, suitable protection for the respiratory tract (mask/DPI) covering nose and mouth and observing the indications regarding frequent hand washing.

ADISU PUGLIA does not provide masks to the beneficiaries of the lodging place, who will have to provide themselves at their own expense to stock up on the PPE in question.

Check out of the residences

Guests of the Adisu residences who intend to return to their usual residences may leave the colleges, unless different provisions and/or legislative limitations on travel have been introduced, following the rules in the Adisu Housing Service Regulations.

In case of early abandonment of the bed, for the recovery of any personal belongings left behind, users will agree with the Agency, through the residence managers, the relative recovery procedures.

Return to residences

In planning the returns, Adisu PUGLIA verifies the opportunity to guarantee the availability of an adequate number of places in a single room for the management of any positive cases or cases subject to fiduciary isolation.

All housed students will be asked to sign a self-certification stating that they have read the rules of behaviour set out in the University Residences and that they accept the sharing of internal spaces and possibly living in multiple rooms, in addition to the provisions of the competent bodies.

In order to gain access to university residences, you must be aware that it is mandatory to maintain the recommended social distance in all common or transitory places; in indoor common or transitory places it is always necessary to protect the respiratory tract (by covering the nose and mouth).

Re-entry will still only be possible if you hold one of the Covid-19 green certifications.

How to use the rooms and/or the bed in single or double room

It will be compulsory to maintain, in terms of social distancing, a distance of at least 1 metre between those present within the rooms.

It is forbidden to gather together in the common areas and inside each room.

Additional students other than the legitimate assignees are not allowed to enter individual rooms.

If the safety distance cannot be respected for the moment, it is compulsory to provide oneself, at one's own expense, with suitable protection for the respiratory tract (masks/DPI) covering nose and mouth.

Each user will have to ventilate the premises frequently by opening the windows several times a day.

In addition to the ordinary and extraordinary cleaning provided for in the Special Tender Specifications, each student residing at the college must ensure that his or her room is properly sanitized on a daily basis, both in terms of the horizontal surfaces and the furnishings present in the rooms, following the procedures contained in the information notes attached to the Adisu

protocol which refer to the indications published by the competent institutions (Ministry of Health - Istituto Superiore di Sanità).

Even when using shared refrigerators, students must keep their own food separate from that of others, store it in closed containers and consume it during their shift, according to the reservation service set up by the Agency.

Cleaning and sanitizing in the rooms

ADISU PUGLIA assures the cleaning of the colleges according to the standards in use in the different offices, and the periodic sanitization of the premises, in the rooms, in the toilets for common use and in the common and leisure areas according to the indications contained in the minutes of the joint verification - Anti-Covid measures 19 stipulated by the different territorial offices with the managers of the cleaning services.

In the case of the presence of a person with Covid-19 inside the common rooms, the cleaning and sanitization of the room shall be carried out according to the provisions of Circular No. 5443 of February 22, 2020 of the Ministry of Health as well as their ventilation.

In the rooms, cleaning and sanitizing, in addition to the weekly frequency foreseen by the current contracts, must be carried out by the student users.

Toilets serving the rooms and/or apartments

Every student who enters the bathroom pertaining to the room (single or double), after any use, must clean the surfaces of the bathroom fittings used with appropriate disinfectant detergents, always wearing gloves during cleaning.

Each student shall not leave in the restrooms, personal items such as toothpaste, toothbrush, razors, scissors, clothing, linens, towels, brushes, etc., in the restroom.

Each student will be required to have personal toilet paper provided by the Agency.

In addition to the sanitization foreseen in the Joint Verification Report - Anti-Covid Measures 19 stipulated by the various territorial offices with the cleaning service providers, the bathroom floors must be washed, by the beneficiary students, on a daily basis using a solution of water and sodium hypochlorite (bleach) provided by Adisu Puglia.

Whenever possible, each student should encourage a continuous exchange of air in the bathroom by leaving windows open as much as possible.

Only one user shall be allowed access to the toilets at a time.

Common spaces

Access to and use of rooms and areas in common use is not possible without respiratory protection (nose and mouth cover).

The following indications are identified for the following spaces:

1. **Outdoor sports fields** (football, basketball, volleyball, etc.): the carrying out of motor activities in the outdoor areas of the residence (courtyards, green areas, etc.) will be allowed under the conditions laid down in the Circular of the Region of Puglia no. 221 of 17 May 2020. It is compulsory to book the facility, as well as the observance of shifts such as to prevent gatherings or contact on the stands and benches, ensuring, where possible, the interpersonal safety distance of at least two meters. There is an obligation to sanitize the areas used for access to the fields or facilities where outdoor sports activities are practiced on a daily basis; the inaccessibility of all common and service areas (e.g. locker rooms, showers, etc.), with an absolute ban on serving food and beverages inside these facilities.
2. **Kitchens:** common kitchens can be opened on condition that a social distance of 1 metre is maintained between users unless otherwise specified by the Agency's RSPP. In kitchen areas it is preferable that:
 - the use of the common kitchens, on a time basis, must be regulated by a booking service managed by the head of the college according to his internal organization.
 - If, where permitted, it is necessary to prepare small meals inside the residences, the following instructions must be followed:
 - if there is the possibility of using the crockery in the kitchens, each user will identify the equipment of plates, glasses and cutlery, which he/she will then use personally. They must be washed thoroughly with degreasing and sanitizing products at their own expense and then stored separately from those of other students;
 - all common pots and pans, after each use, must be thoroughly washed with suitable detergents, dried with absorbent paper and placed in the appropriate cupboards;
 - where there are no crockery and kitchen accessories to be used, on a rotating basis, it will be necessary to personally purchase, clean and store them separately from those of other users;

Personal equipment should be properly stored among your personal belongings.

After each use, the hob, kitchen sink and table must be cleaned by the user with suitable degreasing and antibacterial detergents;

- while in the kitchens and especially while washing and drying dishes, it will be mandatory to use respiratory protection (cover nose and mouth);

Adisu ensures that floors and horizontal surfaces are washed according to the standards in use (provided for in the shared anti Covid 19 protocol), using a solution of water and sodium hypochlorite (bleach).

Students who use communal kitchens must encourage a continuous exchange of air in other communal areas such as the kitchen, if present, leaving the windows open as much as possible.

3. **Corridors:** In the corridors it is compulsory to protect the respiratory tract, with appropriate masks / PPE, while maintaining the safety distances.

4. **External areas:** the use of external areas, if present, such as courtyards, yards, etc., must be regulated in order to avoid crowds. In the event that these areas have been used as smoking areas, it will be necessary to ensure a minimum distance of 4 meters between an ashtray and another.
5. **Self-service laundry:** the laundry service is allowed through the establishment of a reservation service, directly managed by the head of the college to avoid crowds and to ensure proper sanitation.
6. **Recreation rooms:** all the rooms can be reopened by ADISU PUGLIA according to their territorial organization with an opportune rotation of the presences by the person in charge of the residence.
7. **Snack areas:** in these areas it is always compulsory to avoid interference between users and maintain a social distance of more than one meter. In any case, dangerous gatherings must be avoided and all users may stop only for the time necessary to dispense products.
8. **Gyms:** all gyms may be reopened only if the following procedures are observed:
 - activation of the booking service of the quota access according to the size of the rooms maintaining the list of presences for a period of 14 days;
 - organize the spaces and activities in the changing and showering areas in such a way as to ensure distances of at least 1 metre (e.g. provide alternating workstations) or separate workstations with appropriate barriers;
 - regulate flows, waiting areas, access to the various areas, and the positioning of tools and machines, also delimiting the areas, in order to guarantee the safety distance of:
 - at least 1 metre for people while they are not exercising;
 - at least 2 meters during physical activity;
 - each user must sanitize with personal products the tools and machines that will be used both before and after use (tools and machines that cannot be disinfected must not be used);
 - the natural ventilation of the rooms must be guaranteed by keeping windows and access doors open and in any case the disinfection of the changing rooms (including lockers) at the end of the day;
 - gyms with mechanical recirculation or air extraction systems can only be reopened after having guaranteed the sanitization of facilities and premises;
 - do not share flasks, glasses or bottles and do not exchange items such as towels, bathrobes or other items with other users;
 - use special footwear in the gym designed exclusively for this purpose;
 - all clothing and personal items must be placed inside the personal bag, even if deposited in the lockers, it is recommended not to allow mixed use of the lockers and to provide bags to store personal effects;

Due to the crowding and the length of stay of the occupants, the efficiency, where present, of the systems will be verified in order to guarantee the adequacy of the external air flow rates according to the regulations in force.

In any case, crowding must be related to the actual outdoor air flow rates.

For air conditioning systems, it is mandatory, if technically possible, to totally exclude the recirculation function.

In any case, measures for natural air exchange and/or through the system should be further strengthened and cleaning of the recirculation air filters should be ensured when the system is stopped in order to maintain adequate filtration/removal levels.

If technically feasible, the filtering capacity of the recirculation system shall be increased by replacing existing filters with filters of a higher class, ensuring that the following is maintained of the flow rates.

In toilets, the air extractor shall be kept in continuous operation.

Music room: as for the other common areas, minimum safety distances of at least 1 metre must be guaranteed.

Study room inside the residences: The use of the study rooms inside the residences is allowed only in compliance with the seat spacing established for each structure: it should not be allowed to change the arrangement of chairs and tables or remove the signs.

In all common areas, users must generally observe the following provisions:

- protection of the respiratory tract with appropriate Dpi and frequent washing of hands; if there are no toilets, dispensers of hydro-alcoholic sanitizing gel must be installed;
- assembling is not allowed and an interpersonal distance of at least one metre must always be maintained. Therefore, until the end of the emergency, parties, student assemblies and any other similar activity and/or event are forbidden.

Adisu, through its RSPP, identifies for each residence of each territorial site, in compliance with the regulations in force, the maximum capacity of students using common areas (gym, laundry, study rooms, bar, floor kitchens, etc.). These prescriptions are communicated to the residence managers so that they may regulate their use and verify compliance.

In the common areas of the Adisu residences, access is allowed to external guests in possession of one of the Covid-19 green certifications, in compliance with health regulations (interpersonal distance, use of a mask, hand sanitation), with art. 8 of the Adisu Housing Service Regulations, with the availability of seats and with the maximum capacity of the environment indicated by the RSPP.

Before entering the residence, external guests must fill out and sign the self-certification form prepared by the Agency, which will be given to them by the concierge. Their body temperature will be taken.

The residence manager or his delegate, regarding the use of spaces subject to reservation and/or rotation, records the names and telephone contacts of each individual user. The data must be kept for at least 14 days after use.

Requirements for the use of lifts and hoists for disabled persons

The use of lifts or elevators will be limited to cases where it is strictly necessary: in these circumstances the use will be allowed only to one user at a time.

ADISU PUGLIA guarantees the periodic sanitation of the internal and external surfaces of the lift systems, including the call buttons.

Organization of the canteen service

In the residences that offer the canteen service, this service will be reorganized according to the progress of the pandemic by reshaping access and layout.

This service will be organized considering what indicated in the Technical Document on hypothesis of remodulation of the containment measures of the contagion from SARS-CoV-2 in the catering sector (elaborated by INAIL and I.S.S.) and ordinance Puglia Region n. 237.

At the entrance the body temperature will be detected by fixed devices (thermoscanner), preventing access in case of temperature > 37.5 °C.

Sanitizing products will also be made available to users and staff at several points in the cafeterias, particularly at the entrance and near the restrooms, which will be cleaned and sanitized several times a day.

The current legislation on the organization of catering establishments does not provide specific rules on spacing but very flexible indications, up to a surface area per seated service user of 1.20 square meters.

It follows that the question of social distancing assumes an aspect of great complexity, also in consideration of the fact that it is obviously not possible, during the consumption of the meal, to use masks and that prolonged standing may also contaminate, in the case of subjects infected with SARS-COV-2, surfaces such as, for example, crockery and cutlery.

In the cafeterias, a change shall be made in the distance between tables and between seating positions- also in view of the staff movement space - of no less than 2 metres and in any case guaranteeing a distance between students during the meal (which necessarily takes place without a mask) that is able to avoid the transmission of droplets and through contact between people, including indirect transmission through crockery, cutlery, etc.

Tables will be arranged so that seating provides at least 3 feet of interpersonal separation between customers.

The seats must be arranged in such a way as to ensure adequate spacing between users, also for the reasons mentioned above.

In any case, a predetermined maximum capacity limit will be defined, providing for a space that should normally be no less than 4 square metres for each user, without prejudice to the possibility of adopting organisational measures such as, for example, partition barriers.

In order to ensure that the correct distances are maintained, the positions that students must respect along the self-service line will be marked on the floor.

In order to ensure sustainability and prevent crowds of people waiting, access will be staggered and operating hours will be extended accordingly.

Buffet or similar modes of service will be eliminated.

In order to mitigate the risks associated with contact from surfaces, menu presentation formats written on blackboards, searchable via apps and sites, or menus of the day printed on disposable sheets will be used.

Users must wear the mask in activities preparatory or subsequent to the meal at the table (e.g. taking the tray and inserting the courses, paying the cash desk/delivery of tickets, moving around, using the toilets).

Even for those not entitled to exemption from the cost of meals (students not awarded scholarships), electronic contactless payments will be preferred.

The operator must equip the cash desk area with separating barriers and make hygienic products available to users and staff at several points in the room and, in particular, for access to the toilets, which must be sanitized frequently.

At the end of each service at the table all the usual sanitation measures must be taken, with respect to surfaces, avoiding as much as possible utensils and containers that can be reused if not sanitized (salt and oil shakers, vinegar containers, etc.).

In compliance with Decree Law n. 105 of 23 July 2021 from August 6, 2021 to access the catering service in the canteens of ADISU Puglia for **consumption at the table indoors** you must have green certification COVID-19 (so-called green pass).

The provisions limiting access do not apply to persons exempt from the vaccination campaign on the basis of appropriate medical certification.

The manager of the catering services will see to it that access to the refreshment areas is in compliance with the above requirements.

As an alternative to the prescriptions for eating the meal in the dining room, it will be possible to use the lunch box consisting of sealed menus to be eaten outside the canteens.

Waste

The food service operator ensures compliance with the regulations on waste collection and disposal and gives precise instructions to its employees and patrons on how to dispose of masks in accordance with national and local regulations.

In the event of a positive result, the waste will not be subject to separate waste collection, but will be reported (with the wording Covid) and disposed of in the container for undifferentiated waste collection.

Behaviour during maintenance and cleaning work

In the case of ordinary and extraordinary maintenance operations, the access procedures for suppliers provided for in the joint regulatory protocol for the containment of the spread of covid-19 - issue of 26 May 2020 with Decree of the President ADISU PUGLIA n. 8 of 28 May 2020. Maintenance workers will carry out their activities in the absence of students. The methods of access and carrying out maintenance work will be agreed in advance with the management of the college and communicated to students in order to avoid risks of interference, including the use of appropriate safety signs and barriers to delimit the areas of intervention.

Subsequently ADISU PUGLIA, through the manager of the cleaning services will proceed with specific cleaning and sanitization of the areas subject to maintenance.

Sanitization of common areas and areas reserved for assignees

ADISU PUGLIA ensures that within the common areas the sanitization of surfaces and environments is carried out in accordance with the provisions of the minutes of joint verification - Anti Covid 19 measures stipulated by the various territorial offices with the managers of cleaning services according to the indications of the ISS Report COVID-19 n. 5/2020 Rev. 2 - Directions for the prevention and management of indoor environments in relation to the transmission of infection by the SARS-CoV-2 virus. Version of May 25, 2020.

Each student must allow, without exception, the sanitizing and sanitation of assigned spaces according to the cadences established in the contract.

Upon final release of the rooms, the Agency shall ensure that the rooms are sanitized before the next assignment.

Sanitization of the ventilation systems in the common areas and in the areas reserved for the assignees

The Agency ensures that the ventilation systems inside the University Residences are sanitized according to the provisions of the ISS COVID-19 Report no. 33/2020 - Indications on ventilation/climate control systems in non-healthcare community facilities and in domestic environments in relation to the spread of the SARS-CoV-2 virus on a six-monthly basis.

Managing a Symptomatic Person.

For the management of a symptomatic person we refer to the operational Vademecum for the Employer of November 2020 approved by Adisu Puglia.

Sanctions

All assignees of the services of Adisu residences are required to comply with the obligations and provisions set out in this protocol, which are aimed at contributing to the measures issued by the Government on the containment of Covid 19 infection.

Given the particular epidemiological situation, those who violate the provisions contained in this document will be given a first written warning with the imposition of suspension for thirty days. Should the student receive a second written warning, he/she will be suspended for one hundred and eighty days and will lose his/her "Non Resident" status.

WARNINGS REGARDING THE ENTRY/RETURN TO THE UNIVERSITY RESIDENCES OF ADISU PUGLIA

Please be advised that for access to Adisu residences, the bed assignee must have one of the Covid-19 green certifications before scheduling access.

In addition, according to the regional and state regulations in force in relation to the state of epidemiological emergency due to COVID-19, **it is absolutely forbidden to enter** the University Halls of Residence for anyone with a body temperature higher than 37.5° C or who is affected by COVID-19 or has had contact with a COVID-19 positive person or is under quarantine or isolation due to COVID-19.

In order to gain access to the University Residences, **the interested party, upon entering the facility, must present the following substitutive declaration, ex art. 46 and 47 DPR n. 445/2000**, regarding his/her own health situation, which will be evaluated prior to the authorization, necessary for access.

The interested party will also be required to promptly communicate, in the same manner, any changes and/or new conditions that have occurred with respect to the data declared.

**Substitute declaration according to articles 46 and 47 DPR n. 445/2000
for access/return to ADISU Puglia University Residences**

I, the undersigned , born at
..... on residing at
address Tax Code , cell..... ,
e-mail certified e-mail enrolled in
the.....year of the degree course in
(specify the degree course followed) at the University of.....

ASK

to have access to the University Residence "....." located in(Town)

- first entrance
- continuously for resumption of activities
- on a temporary basis for the removal of personal effects

To this end, being aware of the regulations in force in relation to the state of epidemiological emergency from COVID-19 as well as the Protocol of "Management of the risk of contagion from COVID-19 in the University Residences of ADISU Puglia", which I have read and unconditionally accept without reservation;

DECLARE

under my own responsibility the following
(aware of the penalties for false declarations)

- **hold one of the Covid-19 green certifications**

CONDITIONS FOR THE LAST 10 DAYS

- Did you enter Italy after having stayed in or transited through epidemiological risk areas as identified by the World Health Organization or after moving because you belonged to countries for which Italian law provides for restrictions on entry into the country?

YES

NO

if YES please indicate which country(ies)

and if:

- You are aware of the precautionary measures to be taken before entering the University Residence in order to limit the risk of infection with COVID-19, in accordance with the provisions in force for entering Italy (e.g. communications to the Health Authorities, Prevention Department and/or other competent institutions, swabbing, quarantine, fiduciary isolation, health surveillance)

YES

NO

- Had symptoms suspicious for COVID-19

YES

NO

- Body temperature > 37.5° C
- Flu Symptoms
- Cough
- Breathing difficulty
- Nasal obstruction
- Fatigue/muscle pain
- Diarrhea
- Vomit
- Conjunctivitis
- Alteration of tastes and smells

CONDITIONS REFERRING TO COHABITANTS/FAMILY MEMBERS/COHABITANTS

- If any of these persons tested positive for COVID-19

YES

NO

if YES, please specify the date of the diagnosis and the date of the negative swab test..... to be attested in advance by a specific medical certificate.

- If any of these persons have been quarantined for COVID-19

YES

NO

if YES specify when

- If any of these persons has been subjected to isolation for COVID-19

YES

NO

if YES specify when

- If any of these persons has undergone health surveillance for COVID-19

YES

NO

if YES specify when

- If any of these people have had symptoms suspicious of COVID-19 in the last 10 days:

YES

NO

- Body temperature > 37.5° C
- Flu Symptoms
- Cough

- Breathing difficulty
- Nasal obstruction
- Fatigue/muscle pain
- Diarrhea
- Vomit
- Conjunctivitis
- Alteration of tastes and smells

DECLARE

my will to share the interior space, In addition to the provisions of the competent bodies and that I have read the housing service regulations, as well as the specific regulations for the SARS-COV 2 biological agent emergency of Adisu Puglia;

DECLARE

- to be informed that the personal and health data above, as well as the detection of body temperature and its recording if higher than 37.5 ° C, are required by law for the purpose of preventing and containing the infection from COVID-19;
- to consent to the processing of the data provided, which must be done in accordance with the European Regulation GDPR 2016/679 on the protection of personal data;
- to undertake to renew this declaration promptly in the event of new conditions and/or any changes in the data provided above.

Sincerely.

Place and date

.....

Declarant

Signature

It is authorized.

Place and date

.....

ADISU Puglia Manager/Director of Residence

Signature

Not authorized for the following reasons:

.....

.....

Place and date

.....

ADISU Puglia Manager/Director of Residence

Signature

INFORMATION FOR THE TREATMENT OF PERSONAL DATA

ADISU Puglia (Agency for the Right to University Studies) as the owner of the processing of personal data, following the legislation on the epidemiological emergency from COVID-19, in order to protect the health of students who access and stay at the University Residences of the Agency, its employees, those who work at these facilities and / or who are authorized to access them, has ordered the release by each of them of a specific declaration in lieu, pursuant to art. 46 and 47 of DPR n. 445/2000, which involves the processing of personal data and health status.

The processing of such personal data is based on the principles of lawfulness, correctness and transparency, purpose limitation, data minimization, accuracy, storage limitation, integrity and confidentiality and is carried out in respect of the rights, fundamental freedoms and in a manner that ensures the confidentiality and dignity of persons.

Therefore, in accordance with the provisions of Article 13 of the EU Regulation 2016/679 ("GDPR") on the protection of personal data, the Agency provides the following information.

Purposes and legal basis of the processing: In compliance with the principle of so-called purpose limitation (Art. 5, para. 1, lett. b, GDPR), personal data will be collected and processed exclusively for purposes of prevention of COVID-19 infection and in order to implement anti-contagious security protocols pursuant to Art. 1, no. 7, lett. d) of the Prime Ministerial Decree of 11 March 2020 (art. 6, lett. e), as well as pursuant to art. 9, lett. b), GDPR, and art. 9, paragraph 2, lett. g) of the GDPR 679/2016 as integrated at national level by art. 2 *sexies-comma* 1 of the current Legislative Decree of 30 June 2003 no. 196 coordinated by the GDPR.

Organizational, security measures and methods of treatment: ADISU Puglia adopts organizational methods such as to ensure the confidentiality and dignity of persons as well as appropriate security and organizational measures to protect the data collected.

Specifically:

- the body temperature will be recorded without recording the data acquired nor the identity of the person concerned if it does not exceed the threshold of 37.5° C;
- the person concerned shall be identified and the body temperature recorded only if it exceeds 37.5 °C, in order to document the reasons for which access to the University Residences or the request for fiduciary isolation is denied.

Personal data will be collected and processed by persons specifically assigned to such processing and adequately trained; such data may be known by authorized personnel and managers identified by the Data Controller who carry out activities necessary for the management of Health and Safety.

The data will be processed using paper and electronic instruments, guaranteeing the confidentiality, availability and integrity of the data.

Communication and dissemination of data: Personal data will not be disseminated or communicated to third parties outside the specific regulatory provisions (e.g. in case of request by the Health Authority for the reconstruction of the chain of any "close contacts" of a student/employee/worker or other subject who tested positive to the COVID19). The data may be processed by Health Authorities, competent Institutions and medical personnel, in order to carry out health surveillance and apply the most suitable measures.

Data Retention Period: Personal data collected for the purposes of this policy will be retained until the end of the health emergency status.

Rights of **the interested party**: the data subject is entitled to the rights set out in Articles 15-22 of the GRPR; the data subject may exercise his or her rights at any time by sending an e-mail to the address: dpo@adisupuglia.it. Any questions or requests relating to the use of your personal data or to exercise your rights may be forwarded to the email address dpo@adisupuglia.it or to the PEC address direzionegenerale@pec.adisupuglia.it. Lawyer Michele Patrono has been appointed as DPO of Adisu Puglia, whose e-mail address is the following: dpo@adisupuglia.it.